



HOW TO USE

File Storage

The easiest, fastest way to **store** files on your iOS device and **share** them with other devices and computers.

Welcome!

This brief tutorial will give you an overview on how to:

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Receive files and folders from your Mac/PC



On your iPhone, iPad or iPod Touch

STEP 1: Launch File Storage 

STEP 2: Tap on the **Edit** button

STEP 3: Tap on the **Import** button in the toolbar 

STEP 4: Select **From other device**

STEP 5: Move on your Mac/PC



On your Mac/PC

STEP 1: Launch File Transfer¹  or File Storage Companion² 

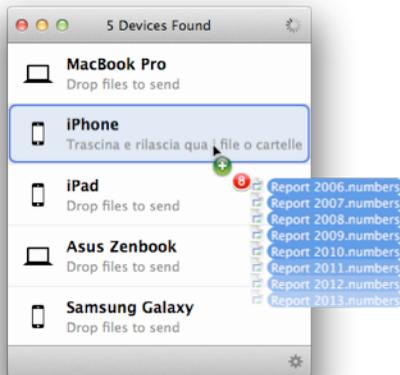
¹ For OS X and for Windows →

² **FREE.** For OS X and for Windows →

STEP 2: On the left, you will see a **list of devices** on which the Receive Files mode is enabled

STEP 3: **Select** the one to which you want to send files and folders

STEP 4: Select on **Finder** (Mac) or **Windows Explorer** (Windows) all the items you want to send to your device and drag them on File Transfer



DONE! Files and folders will be transferred to your device in seconds. Without iTunes and without USB cable

Send files and folders to your Mac/PC



On your Mac/PC

STEP 1: Launch File Transfer³  or File Storage Companion⁴ 

STEP 2: Move on your device



On your iPhone, iPad or iPod Touch

STEP 1: Launch File Storage 

STEP 2: Tap on the **Edit** button

STEP 3: **Select** the files and folders you want to send

³ For OS X and for Windows →

⁴ **FREE.** For OS X and for Windows →

STEP 4: Tap on the **Export** button in the toolbar 

STEP 5: Select **To other device**

STEP 6: **Select** the one to which you want to send files and folders

DONE! Files and folders will be transferred to your Mac/PC in seconds. Without iTunes and without USB cable

Send files and folders to another device



On the target device

STEP 1: Launch File Storage  or File Transfer⁵  or Local Cloud 

STEP 2: Tap on the **Edit** button

STEP 3: Tap on the **Import** button in the toolbar 

STEP 4: Select **From other device**

STEP 5: Move on the sender device



On the sender device

STEP 1: Launch File Storage 

STEP 2: Tap on the **Edit** button

⁵ For iOS →

STEP 3: **Select** the files and folders you want to send

STEP 4: Tap on the **Export** button in the toolbar 

STEP 5: Select **To other device**

STEP 6: **Select** the one to which you want to send files and folders

DONE! Files and folders will be transferred to your device in seconds. Without iTunes and without USB cable

Export files to specific third-party apps

You can open the files stored in File Storage with specific third-party apps, like Dropbox, Pages or Numbers. Just follow these steps:

STEP 1: Tap on the **Edit** button

STEP 2: **Select** the file you want to export

STEP 3: Tap on the **Export** button in the toolbar 

STEP 4: Select **To other app**

STEP 5: **Select** the app you want to open the file

DONE! The file will be opened with the other app

Or:

STEP 1: **Open** the file you want to export

STEP 2: Tap on the **Action** button 

STEP 3: **Select** the app you want to open the file

Import files from any other app

You can import the files stored in other apps, like Mail or Dropbox, in File Storage, so that they can also be accessed offline.

In this example we show you how to accept an email attachment:

STEP 1: **Open** the file you want to save in File Storage

STEP 2: Tap on the **Action** button 

STEP 3: Select **File Storage**

DONE! The file will be passed to File Storage

Request support

Questions? Feedback? Need help?



Contact us! →